

Date :

To ,

The Hony. President/Secretary

Wise Step Co-Op {URBAN} T/C Society Ltd.

A-42, Ground Floor, Joshi Colony, Khasra No. 596, Mandawali, I.P. Extension, Delhi-110092

MOB : 9560216550

Sub: Cancellation of Membership

Ref: Name

M.

Dear Sir,

Due to unavoidable circumstances, I am unable to continue my membership in your Society. Hence I request you to cancel my membership and refund my share money & Deposits as per rules of the Society .

Please adjust my deposit balance to my Loan A/c

Or

Please Adjust my Deposit Balance to A/c No Name.....

And refund if any balance remains to me my Particulars are given below

Thanking you,

Your's faithfully,

Signature

Date.....

Address.....

.....

Bank A/C. No.....

Name of Bank and Branch